



Oversight and Governance

Chief Executive's Department
Plymouth City Council
Ballard House
Plymouth PL1 3BJ

Please ask for Claire Daniells
T 01752 305155
E Claire.Daniells@plymouth.gov.uk
www.plymouth.gov.uk
Published 09 September 2019

CABINET

Tuesday 17 September 2019
2pm
Council House, Plymouth

Members:

Councillor Evans OBE, Chair

Councillor Pete Smith, Vice Chair

Councillors Haydon, Coker, Dann, Lowry, Penberthy, Jon Taylor, Laing and Kate Taylor.

Members are invited to attend the above meeting to consider the items of business overleaf.

This meeting will be webcast and available on-line after the meeting. By entering Warspite Room, councillors are consenting to being filmed during the meeting and to the use of the recording for the webcast.

The Council is a data controller under the Data Protection Act. Data collected during this webcast will be retained in accordance with authority's published policy.

For further information on attending Council meetings and how to engage in the democratic process please follow this link - [Get Involved](#)

Tracey Lee

Chief Executive

Cabinet

Agenda

Part I (Public Meeting)

1. Apologies

To receive apologies for absence submitted by Cabinet Members.

2. Declarations of Interest

Cabinet Members will be asked to make any declarations of interest in respect of items on this agenda.

3. Minutes

(Pages 1 - 6)

To sign and confirm as a correct record the minutes of the meeting held on 13 August 2019

4. Questions from the Public

To receive questions from the public in accordance with the Constitution.

Questions, of no longer than 50 words, can be submitted to the Democratic Support Unit, Plymouth City Council, Ballard House, Plymouth, PL1 3BJ, or email to democraticsupport@plymouth.gov.uk. Any questions must be received at least five clear working days before the date of the meeting.

5. Chair's Urgent Business (verbal)

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

6. Leader's Announcements (verbal)

7. Monthly Activity Round Up (verbal)

8. Completed Pledges Report August 2019

(Pages 7 - 12)

9. Brexit preparation - Risk Management (to follow)

10. Update from Scrutiny Management Board (verbal)

Cabinet

Tuesday 13 August 2019

PRESENT:

Councillor Evans OBE, in the Chair.

Councillor Pete Smith, Vice Chair.

Councillors Haydon, Coker, Dann, Lowry, Penberthy, Jon Taylor, Laing and Kate Taylor.

Apologies for absence: None

The meeting started at 2pm and finished at 3.35pm.

Note: The full discussion can be viewed on the webcast of the City Council meeting at www.plymouth.gov.uk. At a future meeting, the Council will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

23. **Declarations of Interest**

There were no declarations of interest.

24. **Minutes**

The minutes of the meeting held on 09 July 2019 were confirmed as a true and accurate record.

25. **Questions from the Public**

There were no questions from the public.

26. **Chair's Urgent Business (verbal)**

There was no urgent business from the Chair.

27. **Leader's Announcements (verbal)**

The Leader, Councillor Evans OBE made the following announcements:

- The contract has been signed for the second phase of Oceansgate. There has been a significant demand generated from phase one and it is anticipated that this latest phase will create 130 jobs in the city.
- The Council is working with the Music Venue Trust and the 'Fightback Plymouth' series of events have now been announced across 19 venues with 150 bands and acts. This will showcase the vibrant grassroots music scene in the city. Details will be posted on the council website and across other social media channels.
- The Leader attended a webinar with other council leaders from across the country. The Secretary of State for the Ministry of Housing, Communities and Local

Government led the event, which discussed preparations for a no deal Brexit only. Of the £2.1bn allocated to Brexit, the minister is still considering how to allocate the £20m reserved for local government who are being asked to help deliver a no deal Brexit. The accumulated impact of austerity and the reductions in the revenue support grant make this a significant challenge. The minister has been invited to the city and talks continue to seek reassurance on border posts. There is a real concern that a no deal Brexit will have a detrimental impact on the city, especially for small and medium sized enterprises.

- The Fastnet race was a great success with the best public engagement and the best race village experienced yet. Thanks were expressed to the team involved in coordinating the event and it is hoped that more events like this will come to Plymouth in the future.
- Drakes Circus Leisure development, 'the Barcode' is on course to open during half-term in November 2019. The new development at Derry's is also on course to open part of the facility in October and the Box is due to open in the spring of 2020. November 2019 will commence the Mayflower celebrations with the Illuminate show.

28. **Monthly Activity Round Up (verbal)**

Councillor Sue Dann, Cabinet Member for Environment and Street Scene made the following announcements:

- Following the Firework Championships event last year, small plastic pods were found washed up on beaches which had been used by some of the firework companies in the creation of their displays. Work has been ongoing with the firework companies over the past year to eliminate as much of the single use plastic as possible and the display this year will be much more environmentally friendly. This year there will also be free water points on offer to reduce the use of single use plastic bottles.
- Nearly €4m has been awarded from the European Commission for the 'Green Minds' project; working with partners across the city the aim of 'Green Minds' is to get people thinking about green urban spaces in a different way. We will have a more diverse green space across the city and whilst we want the city to look well maintained, we also need to increase biodiversity in our neighbourhoods.

Councillor Jon Taylor, Cabinet Member for Education, Transformation and Skills made the following announcements:

- On Course South West staff have transferred back in house to the council and this is welcomed.
- The council has been requested to participate in two Early Years pilots which aim to improve literacy, language and communication skills. One will work with parents to access videos, advice and games to help children in early years digital development. The other is in professional development to train early years practitioners working in disadvantaged areas in schools and nurseries to help children's development
- The Science, Technology, Engineering and Maths (STEM) conference on 16 July 2019 was very successful and the aspiration is to grow the event to 200 delegates by July 2020. The STEM spectacular is still ongoing and will culminate in a boat race in

September which it is hoped will become an annual event. STEM activity continues with ongoing activities and programme development for next year.

- The expansion of the University Technical College has been agreed from 2020 to take students from Year seven and this will play an important role in helping to meet the demand for STEM skills in Plymouth.
- Downham House, an overnight short-break provider for children with complex needs, underwent an Ofsted inspection in July and achieved a rating of good which it has maintained since 2015. Congratulations were expressed to the team at Downham House.

Councillor Jemima Laing, Cabinet Member for Children and Young People made the following announcements:

- A recent visit was made to the Ground Coffee shop at the base of Beckley Point, this is the latest venue to sign up to Plymouth Latch-on Breastfeeding Welcome Kite mark scheme. The scheme enables mothers to identify venues where they can breastfeed with confidence in a welcoming environment.
- A visit was paid to Devonport library – all libraries are offering a free CATERed lunch for children on a Wednesday during August to help tackle holiday hunger whilst providing free activities.
- The launch of ‘Sea in the Park’ at Devonport Park, an initiative providing a range of activities centred around the sea and our marine environment. Events are taking place in parks across the city and dates are available on the council website.

29. **Completed Pledges Report July 2019**

Councillor Lowry, Cabinet Member for Finance introduced the report on completed pledges.

Following the completion of the one pledge in July, the total number of pledges completed is 51 of the 100.

The latest pledge completed, pledge 29, follows on from the award winning Nelson project, a pioneering veterans’ (ex-service men and women) self-built project.

This latest project ‘Stirling House’ is the site of an old care home and doctors’ surgery in Honicknowle which have now been demolished and the land cleared for 25 new homes to be built. This will comprise 12 homes for veterans and 13 affordable homes for local people. It is planned for the proposed homes to be self-built by former service personnel in need of housing whilst earning construction qualifications, developing the skills needed to engage with the project and gaining valuable job-based skills. The planning application has been submitted and validated and it is hoped that work will begin in May next year to be completed in August 2021.

30. **Capital & Revenue Monitoring Report 2019/20 – Quarter I**

Councillor Lowry introduced the Capital and Revenue Monitoring Report 2019/20 for Quarter One.

Following a short discussion, Cabinet agreed to:

- Note the current revenue monitoring position and action plans in place to reduce/mitigate shortfalls;
- Approve the non-delegated virements which have occurred since 1st April 2019;
- Recommend to Council that the Capital Budget 2019-2024 is revised to £753.444m

31. **Annual Report**

The Leader, Councillor Evans OBE introduced the item on the Annual Report for 2018/19.

Cabinet received a presentation on the new format digital annual report for Plymouth City Council – this covers the period 1 April 2018 to 31 March 2019. Based on our Corporate Plan, the report sets out how we can achieve our mission of “making Plymouth a fairer city, where everyone does their bit”.

The report has been fully revised, taking a new, modern approach. It is therefore a fully digital experience and will act as a gateway to access further information on the Council’s website.

Cabinet agreed to endorse the approach of a digital annual report.

32. **Plymouth City of Learning**

Councillor Jon Taylor, Cabinet Member for Education, Transformation and Skills introduced the report.

Following a short debate Cabinet agreed to:

- Note the progress of the programme and consider its benefits to the city-wide learning offer for young people aged 14+. The programme adds value to existing plans and strategies (Plan for Education, Plan for Employment and Skills, and STEM plan) as a vehicle for a wider, more connected learning offer across the city.
- Use of the ‘Cities of Learning’ branding and marketing to complement our existing city brands to ensure visibility and engagement.
- Ensure the programme is fully aligned with and complementary to other ongoing initiatives to ensure maximise visibility and impact of the programme.

33. **Customer Experience Progress Report (to follow)**

Councillor Jon Taylor, Cabinet Member for Education, Transformation and Skills, introduced the report.

Following a short debate, Cabinet agreed to:

- Note positive progress made against the LGA Peer Challenge recommendations since the peer review report to Cabinet in November 2018
- Note the work across the Council to improve customer experience as set out in Appendix I
- Note the Cabinet working group key outputs document
- Agree that the Customer Experience Programme will be renamed “The Way we Work” and to support the further development and delivery of enabling projects as described in the report

This page is intentionally left blank

COMPLETED PLEDGES REPORT: AUGUST 2019

Cabinet



Date:	17 September 2019
Title of Report:	Completed Pledges Report
Lead Member:	Councillor Mark Lowry (Cabinet Member for Finance)
Lead Strategic Director:	Giles Perritt (Assistant Chief Executive)
Author:	Andrew Loton (Senior Performance Advisor)
Contact Email:	Andrew.loton@Plymouth.gov.uk
Your Reference:	P2019/17SEP
Key Decision:	No
Confidentiality:	Part I - Official

Purpose of Report

The administration continues with its four year programme to deliver against the 100 pledges, by March 22, for a better, greener and fairer Plymouth. Following the completion of the two pledges in August, the total number of pledges completed is 53 of the 100.

The following pledge has recently been completed and a “pledge on a page” overview prepared:

- **Pledge 43:** “Plymouth needs more engineers, mathematicians and scientists. We have world-class STEM employers. The city council will look to work with the Plymouth Manufacturers Group and Women in STEM to increase the number of young people taking STEM subjects at school, college and university. We will work with major manufacturers and large businesses to give school children an insight into how factories, manufacturing, digital and creative industries, STEM roles and other major Plymouth employers work. We will also support people to improve their STEM skills throughout their career.”
- **Pledge 65:** “We will review the progress made in implementing the recommendations of the Plymouth Fairness Commission.”

Recommendations and Reasons

- I. Cabinet are invited to note the completion of pledge 43 and pledge 65 in August 2019, bringing the total for completed pledges to 53.

Alternative options considered and rejected

N/A

Relevance to the Corporate Plan and/or the Plymouth Plan

The 100 Pledges and manifesto priorities continue to inform development and delivery of the Corporate Plan and therefore have been adopted by the Council as part of delivery of the Corporate Plan.

Implications for the Medium Term Financial Plan and Resource Implications:

All resource implications have been considered and incorporated within the MTFs and Service Business Plans.

Carbon Footprint (Environmental) Implications:

Pledge completions complement the Council's existing policy framework with respect to the above. However, where potential environmental implications are identified from the implementation of any new activities arising from pledge delivery, assessments will be undertaken in line with the Council's policies.

Other Implications: e.g. Health and Safety, Risk Management, Child Poverty:

** When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.*

Where potential implications are identified from the implementation of any new activities arising from pledge delivery, assessments will be undertaken in line with the Council's policies.

Appendices

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable)						
		<i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
		1	2	3	4	5	6	7
A	Completed Pledges: Pledge 43 & 65							

Background papers:

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of background paper(s)	Exemption Paragraph Number (if applicable)						
	<i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
	1	2	3	4	5	6	7

Sign off:

Fin	djn 19.2 0 100	Leg	MS.0 6.09. 19	Mon Off	MS.0 6.09. 19	HR	Click here to enter text.	Asset s	Click here to enter text.	Strat Proc	Click here to enter text.
Originating Senior Leadership Team member: Giles Perritt											
Please confirm the Strategic Director(s) has agreed the report? Yes Date agreed: 06/09/2019											
Cabinet Member signature of approval: [electronic signature (or typed name and statement of 'approved by email') on Cabinet member approval only] Councillor Mark Lowry 'Approved in person' Date: 05/09/2019											

This page is intentionally left blank

FOR CHILDREN AND YOUNG PEOPLE

Pledge 43 – Increase the number of young people taking STEM subjects

What we said we would do: Plymouth needs more engineers, mathematicians and scientists. We have world-class STEM employers. The city council will look to work with the Plymouth Manufacturers Group and Women in STEM to increase the number of young people taking STEM subjects at school, college and university. We will work with major manufacturers and large businesses to give school children an insight into how factories, manufacturing, digital and creative industries, STEM roles and other major Plymouth employers work. We will also support people to improve their STEM skills throughout their career.

What we wanted to achieve: We wanted to develop the foundations for greater links to employers and schools, ensuring that our young people, parents and older people understand the amazing opportunities that STEM skills open up for careers and jobs.

What we have done: We have produced our Plymouth STEM Strategy and appointed a Plymouth STEM Coordinator, who makes the links between schools, young people, parents and older people and coordinates a programme of STEM activity across the city. We have formed the Plymouth STEM Board, which is supported by the Plymouth STEM Operations and Delivery Group and comprises key STEM stakeholders and employer representation from the Plymouth Manufacturing Group (PMG), Women in STEM and the Plymouth Employment and Skills Board. The Plymouth STEM Funding Group to help support activity with funding opportunities, and the Plymouth STEM Invest Group to address how we support investment and attract talent to the city have also been developed.

The Plymouth STEM Calendar has been launched to effectively coordinate STEM activity across the city, while STEM coordinators are capturing activity via the STEM Learning Contract. The Plymouth Post-16 Plan is in place and underpinning developments with the heart of the South West Careers Hub. As a STEM Board, we have agreed a city-wide programme including high profile, high footfall events for students, teachers, parents and the community, and other programmes such as Building Plymouth Adopt a School. We have delivered a Plymouth STEM Conference, developed the Big Splash, and arranged a Marine Careers Conference. During this academic term, thousands of local students and teachers from primary, secondary and post-16 have been involved in various STEM activities across the city. High footfall, high profile events include the following:

- During June and July, over 300 students and teachers took part in various Lego projects (aimed at 4 to 9 year olds – <https://vimeo.com/348571822>)
- 1,682 primary and secondary students received a STEM workshop, showcasing the amazing STEM career opportunities in the city
- 768 students, teachers and parents attended the South West Marine Careers Conference on 12 July 2019 (aimed at 14 to 24 year olds – <https://vimeo.com/350100387>)
- Over 1,500 students, teachers and parents took part in the Big Splash event at Tinside Lido on 16 and 17 July (aimed at 9 to 13 year olds – <https://vimeo.com/349634893>).

What's next: Our plans for the remainder of the year include the continued delivery of STEM workshops across the city and the implementation of the annual STEM competition. The Plymouth STEM Board will publish the objectives and metrics for each STEM working group via an annual STEM report in January 2020. Key STEM events for 2020 include the Transformation Work Experience Pilot for year 10 students (June 2020); Big Splash (July 2020) for 1,000+ students; STEM Conference for 200+ delegates (July 2020); large scale Plymouth Careers Conference for 2000+ 14 to 24 year-olds (October 2020); continuation of workshops until November 2020 (target 15,680 students); and a programme of Augmented Reality, Virtual Reality and Mixed Reality throughout the year across the city.

Find out more!

Here is a news story about our work to deliver the pledge:

<http://plymouthnewsroom.co.uk/school-standards-plymouth-discussed-scrutiny/>



OFFICIAL

FOR FIGHTING POVERTY

Pledge 65 – Review progress on Plymouth Fairness Commission recommendations

What we said we would do: We will review the progress made in implementing the recommendations of the Plymouth Fairness Commission.

What we wanted to achieve: To measure the progress of previously unachieved recommendations from the 2016 Plymouth Fairness Commission's annual review and identify which categories still require further action to ensure Plymouth is a fairer city.

What we have done: Having conducted a progress review, we have been able to identify a number of key recommendations that have made notable progress over the past three years. Significant achievements have been made both locally and nationally, particularly within the categories of Individual and Family Wellbeing, and Strengthening the Local Economy. Our continued lobbying for better funding in transport has seen the city being awarded £7.6 million from the Transforming Cities Fund, whilst our Inclusive Growth strategy is creating a framework to make Plymouth a more inclusive city.

Key themes including Loneliness and Discrimination have also progressed. The development of the Loneliness Action Plan (Pledge 55) has worked towards addressing and tackling loneliness within our city, with befriending groups and wellbeing hubs set up as a consequence. We have also been successful in securing £149,000 from the Controlling Migration Fund, which will be used to support increased community cohesion in a bid to tackle discrimination.

What's next: Although there have been key developments in the progress of many recommendations, more can be done to make Plymouth a fairer city. We have identified and will focus on four key themes from the report that we feel would make Plymouth even fairer. Councillor Kate Taylor, Cabinet Member for Health and Adult Social Care, will be leading on combatting loneliness across all ages, whilst Councillor Chris Penberthy, Cabinet Member for Housing and Co-operative Development, will be leading work to address the implications of an ageing population (which will be the focus of a dedicated Cabinet subcommittee), developing a strategic approach to financial inclusion and becoming a city that tackles discrimination.

Find out more!

Here is a link to all the documents relating to the original Fairness Commission and its review:

<http://web.plymouth.gov.uk/fairnesscommissionreports>



OFFICIAL